

## CIVIL DISOBEDIENCE/STUDENT DISORDER

### EMERGENCY PROCEDURE – CIVIL DISOBEDIENCE/STUDENT DISORDER

Civil disobedience is defined as any assemblage, including terrorists on the school grounds by unauthorized persons whose purpose and conduct is antagonistic with the orderly conduct of the school and the laws relating to the conduct of schools and the welfare of students.

#### ACTION

The major purpose is to keep school personnel and students from undue exposure to danger. Every effort will be made to keep classes within their rooms.

1. Notify 911 of situation and request assistance.
Under direction of teacher/supervisor in charge.
2. Upon the receipt of an alert the custodians will proceed to lock and secure all exterior doors, including restrooms and remove trash containers and other burnable items from public access. 3. Teachers will be directed to lock and close their classroom doors. 4. Notify the Office of Education (604.853.5451 x 302) of situation. 5. Upon command from the authority in charge all faculty members will keep their students within their locked classrooms until further notice <b>regardless</b> of bells and schedule.
How notified? _____ Alternate means _____
6. The teacher must remain in charge utilizing the best judgment in occupying the students within the classroom. 7. Darkening drapes and venetian blinds should be closed in rooms so equipped. 8. Any other precautions should be taken to protect personnel from flying glass should the windows be broken. 9. When there is any evidence of a potential problem, classes outside will immediately return to locker rooms/classrooms, etc. 10. Should a disturbance enter the building itself the secretarial staff should be prepared to move into either the principal's or the vice-principal's office. When possible phones should be adjusted to feed into those areas. 11. Accurate record of events, conversations and actions should be kept.
Responsibility of _____ or _____
12. Assign staff members to assist nurse as necessary.
Staff member assigned:           a. _____ b. _____

Authority in charge should proceed in good judgment on basis of police or other legal advice in taking action to eliminate the situation.