DOCUMENTING INCIDENT PROCEDURES FORM

APPENDIX F DOCUMENTATION

DOCUMENTING INCIDENT PROCEDURES FORM

This report and supporting documentation are to be filed in school file and kept for 10 years.

School			Date of incident	
Describe incident and procedures followed in expandable box below.				
Supporting documentation attached (list below)				
Signature of person documenting incident		Date yyy	Date yyyy/mm/dd	

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